

## **Felida Youth Ministry Drivers Packet**

Thank you for volunteering your time and vehicle to provide transportation for the Felida Youth Ministry. We are looking forward to a wonderful activity and could not do it without your help.

To ensure that our students are transported safely during this event, please read, and understand the following policy and guidelines for providing transportation for the Felida Youth Ministry, then complete the Driver's Eligibility Statement and submit it to the Associate Pastor for Youth or Youth Staff member in charge.

### **Transportation**

Transportation for Felida Youth Ministry events is provided by church vehicles, private vehicles, and public transportation. Minor Students are not allowed to transport other minor students during a Felida Youth Ministry event. Felida Youth Ministry is not responsible for transportation before and after youth events. The only acceptable reason to deviate from the following procedures is an emergency.

### **Drivers**

This section is for those driving motor vehicles, such as cars, vans, and buses during a Felida Youth Ministry sponsored event. It does not apply to boat drivers.

### **Driver requirements**

To be eligible to drive for the Youth Ministry the driver must be informed that his/her insurance will be the primary coverage if an accident involving his/her vehicle occurs. Also the driver must conform to the following guidelines:

- 1.) The driver must have a cleared police background check on file with Felida Baptist Church.
- 2.) The driver must have a valid driver's license.
- 3.) The driver must be at least 19 years of age unless authorized by parent(s) of intended passenger.
- 4.) The driver must not have more than one moving violation within the past 3 years on his/her record.
- 5.) The driver must have proof of personal auto insurance for the vehicle being used.

6.) The driver must agree to know and obey all the driving guidelines set down in this manual.

7.) To drive vehicles registered in the church's name, drivers must be on the "Driver List" that has been pre-approved by the church's Insurance Company

Drivers will be asked to submit to the Youth Staff member in charge a photocopy of his/her driver's license and proof of auto insurance, and a signed statement acknowledging the above requirements are true and understood. This statement will be in effect until the expiration date stated on proof of insurance. *(Members of Felida Youth Staff need only submit this statement annually and, when providing transportation for Felida Youth Ministry, confirm verbally that he/she still conforms to the above guidelines.)*

### **Driving Violations**

If a driver disregards any of the driving guidelines it should be reported to the Associate Pastor for Youth / Board of Deacons. The Associate Pastor for Youth & Board of Deacons will decide if any disciplinary actions should be taken. If the driver continues to disregard the guidelines he/she will no longer be permitted to drive for the Youth Ministry.

### **Driving Guidelines**

These are for all drivers while driving for Felida Youth Ministry

- 1.) All traffic laws are to be followed. This includes speed limits.
- 2.) Drive as a good example to the students.
- 3.) Drive defensively.
- 4.) Seat belts will be worn as the law requires.
- 5.) No doors are to be open while the vehicle is in motion.
- 6.) Passengers may leave the vehicle only when the engine is turned off or the driver gives specific verbal permission. No students are to leave the vehicle while it is stopped in traffic or at a traffic signal.
- 7.) Passengers are not to hinder or distract the driver while the vehicle is in motion.
- 8.) Nothing is to be thrown out of the vehicle.